

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
	1606	Members agreed to send their individual views on a Parish Newsletter to The Clerk who will forward to Cllr Martin Bennett to produce a report. The proposals will be brought to the next meeting.	WIP	<p>The Clerk forwarded the two responses received to Cllr Martin Bennett. A report has been prepared and the item placed as an agenda item for the February meeting.</p> <p>Members noted the report. Councillors to forward their views and for Cllr Martin Bennett to report at the March Meeting. This was deferred until April 2023.</p> <p>There has been no progress on this. To be considered by members during the August recess and ideas brought to Full Council in September 2023.</p> <p>Members agreed to refer this to the Finance Committee – January 2024. A budget has been set for 2024/25 but no further action taken .</p> <p>PROPOSE REMOVAL FROM ACTION LIST AFTER FEBRUARY 2024 MEETING.</p>
	1627 1804	<p>Members agreed for:</p> <ol style="list-style-type: none"> 1. A schedule of works and payments to be agreed with Shropshire Council to allow the Coed y Go speed reduction scheme to progress 	WIP	<p>The Clerk has requested a schedule of works and payments from Shropshire Council for the Coed y Go speed reduction project. This has been chased over several months. A response was received and reported in September. A speed limit of 40 mph is considered deliverable.</p> <p>A Concept Plan has been completed by WSP which should be with local members and the Parish Council by 2nd October. If proposals find local support, there will be a three week formal consultation on the TRO. Again, if there is support a date for completion will be confirmed and Kier should confirm works in their programme. This will be treated as a priority for Kier by Shropshire Council.</p> <p>Cllr Roger Jones requested a copy of the response from Shropshire Council so he could inform local residents Further information received in October 2023. A resident survey has been completed.</p> <p>The Clerk has requested an update from Matthew Johnson at Shropshire Council</p>

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		<p>1. Write to Shropshire Council again to ask for discretionary speed limit at Weston and signage in respect of Aston to direct HGV traffic the Oswestry Industrial Estate</p>		<p>A request has been made by CIL / 106 team as to whether this project should proceed given no enforcement . Agenda item for February 2024 meeting.</p> <p>Cllr Martin Bennett provided draft letters to the Clerk to send to Shropshire Council and PCC. A response was received on 22 March 2023 by email.</p> <p>1. The HGV signage issue (Aston) Shropshire Council should be able to confirm in the next 3 to 4 weeks as to the priority this will have in the programme of works for 2023/24. In the event it cannot be funded in 2023/24 from the limited traffic engineering budget/ funding, it will be considered as part of the new Place Plans and other funding opportunities such as CIL and more local perspective priorities.</p> <p>The Clerk requested an update on 20 November 2023 with Shropshire Officer, Derek Buchanan. A response has been received , "Still on our list and not yet within the programme for delivery" Only a few signs - estimated around the £1500 (2-4 signs, including erection). As it is on A5 trunk road and under jurisdiction of national Highways cost could double"</p> <p>Hundreds of requests and £20k annual budget for the North .</p> <p>An amount of budget has been set as part of the budget setting process in January 2024.</p>
	1640	Members agreed to enter into negotiations with Shropshire Council without prejudice for land transfers	WIP	The Clerk sent an email to Shropshire Council to express the Council's interest in a transfer of amenity land on a leasehold or freehold basis under Community Right. This has been acknowledged and is being taken forward with the relevant Departments / Officers. Followed up numerous times .

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April 2023	1692	Members agreed to remove Lanyon Bowdler as the Parish Council appointed Solicitors	WIP	The Clerk has officially notified Lanyon Bowdler of its decision and requested arrangements are made for the return of all documents held . A response has been received. The Clerk is waiting for a response concerning the release of deeds. There is a question over the release of information. To be progressed.
June 2023	1749	Members agreed for the Clerk to take forward the recommendations from the Internal Audit 2023 and to report back to Full Council in September 20023.	WIP	The Clerk is working through the recommendations, a number of which have been implemented. The Clerk updated members at the September 2023 meeting Refer to minute 1798.
September 2023	1796 d	Members agreed to wait for a response from Shropshire Council regarding the annual costs of emptying additional dog waste bin in the parish.	WIP	The Clerk is waiting for a response from Shropshire Council and quote details from Cllr John Davies. Members to determine whether to continue with this idea.
	1803	Members agreed the following recommendations c)The Cemetery Group search for a number of persons or firms to quote for the preparation of a specification document	WIP	Quotes are being sought by the CWG for quotes for the preparation of a specification document
	1805	For Cllr Chris Woods to take forward the possibility of a Commonwealth War Grave Commission plaque at Nantmawr Chapel and Maesbury	WIP	Cllr Chris Wood's is taking this forward with owners of the Chapel at Nantmawr. The Clerk has asked him to also look into Maesbury
October 2023	1821 c	Members agreed for five sets of planning documents to be printed.	WIP	The Clerk will print the publications over the next few weeks.
	1829c	Members agreed the following in relation to Vyrnwy Frankton Connection: <ul style="list-style-type: none"> • Garner Public Support • Advertise in the Shropshire Star / Radio Shropshire 	WIP	
	1831 c	Members agreed for the Tree scheme to be referred to the Environmental Working Group (EWG) and for a report to be received at a future meeting.	WIP	The EWG to take forward
	1834	Members agreed for a site meeting at Trefarclawdd Cemetery with a representative of David Davies & Sons to discuss management issues. Members agreed for Cllr Mike Weston, Cllr Peter Richardson, and The Clerk to attend.	Yes	A very productive site meeting was held on 23 November 2023. The issues and any recommendations will be reported at the January 2024 Parish Council meeting. Refer to item
	1851b	Members agreed for a letter of thanks to be sent to Richard Corbett for the installation of red lighting at the farm.	WIP	The Clerk has sent a letter of thanks to Richard Corbett and advised the invitation for members to attend an open day will be shared at the January 2024 meeting.

Clerk's Monthly Report on action taken following decisions made at the last parish council meeting.

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	1852b	Members agreed to consider a contribution for a pathway / bridleway for Trefonen to Treflach as part of the budget setting process 2024/25	WIP	Members to consider at the January 2024 meeting as part of the budget setting / precept process.
January 2024	1867	Respond to planning decisions	Yes	All decisions reported via the Planning portal
	1868	Members agreed for all completed actions to be removed from the Clerk's report	Yes	Item marked "yes" before January 2024 have been removed from the Clerk's report
	1873 a	Members agreed for the Grant Policy Report to be updated for two applications a year and to a maximum limit of £500	Yes	The Grant Policy has been updated to reflect a number of changes agreed at the January 2024 meeting. The Draft Grant Policy is being taken to the February 2024 meeting for members review and approval.
	c	Members agreed for the grant application to be sent to the applicant for Morda & Sweeney Village Hall	Yes	Grant application and draft policy forwarded to applicant.
	1874	Members agreed the cemetery proposals to be implemented	WIP	David Davies & Sons and W E Price Funeral Directors have been advised of the cemetery changes . The Clerk will update the Rules and Regulations to reflect the changes
	1875 b	Members agreed for Cllr Iain Campbell to represent the Parish Council for a tour of Trefarclawdd Farm and discuss any issues or concerns	WIP	The Clerk has notified P Maddocks at Roger Parry & Partners of this and requested liaison with Cllr Iain Campbell to arrange a suitable date and time.
	1880	Members agreed to seek a Pension Consultant to provide advice regarding a Pension for the Clerk	WIP	Pension Consultant to be appointed .
	1881	Members agreed to award the three year Grounds Maintenance contract to Liam Royce – Garden & Property Maintenance .	WIP	The contract has been sent to Liam Royce – Garden & Property Maintenance (Email and post) The Clerk is waiting for a signed copy to be returned. A reminder has been forwarded.